



DR. EMILY STOWE P.S.

September 2020

"Soaring to Victory"

Principal's Message

Dear Parents/Guardians,

We are looking forward to seeing our students next week! All staff have been working extremely hard to prepare for a safe and engaging start-up. I am very proud of the work that they have done and see that school is still going to be fun, even if the way that we learn may have changed.

This is a reminder that next week, students will come to school in a staggered fashion. Students with last names ending A – K will attend on Monday September 14th, Wednesday September 16th and Friday September 18th. Students with last names ending with L – Z will come Tuesday September 15th, Thursday September 17th and Friday September 18th. After that, all students will attend every day. All students from grades 4 – 8 are required to wear a mask upon entry to the building. All students from grades JK – 3 are strongly encouraged to wear a mask. Initially, we planned to provide each child with a breakaway lanyard to hold onto masks while at recess. Our new regulations prohibit us from doing this. So, if you would like to provide a fanny pack, clip, plastic baggie, etc., students may secure their masks at recess on their person until they return to the building, when they must put it back on to enter. We suggest sending a couple of masks so that students have an extra if one becomes soiled.

Included in this newsletter are many items. We thought it best to share the most important things that you need to know for now. As you have heard, many times, we remain flexible as protocols are reviewed and updated regularly. Check out our school board web page at any time for the most recent versions of mask and outbreak protocols, for example at www.kprschools.ca. I will also send out emails of any updates through School Messenger as they come to me.

We are still waiting on School Council procedures during this time. Updates will be sent out through School Messenger as they are received.

Thank you very much for your partnership in this new world of learning. We are prepared to meet the challenges that lay ahead, building resiliency and perseverance like never before. More than ever, we will need to practice patience, kindness and empathy with one another. We are all in this together and I know that we will rise to the occasion, as the Stowe community has demonstrated so many times over.

Let us begin this new journey together! Ready? Set. Go! And we're off to the races!

Mme Haley-Twiss



71 Sandringham Drive
Courtice, Ontario L1E 1W8
Tel: 905 433 8747
Fax: 905 433 0800

<http://emilystowe.kprdsb.ca>

Twitter @DrEmilyStowePS

Principal

Lorena Haley-Twiss
lorena_haleytwiss@kprdsb.ca

Superintendent, Student Achievement

Jamila Maliha
Tel: 705-742-9773, Ext. 2421
jamila_maliha@kprdsb.ca

School Board Chairperson

Diane Lloyd
Tel: 705-760-5453
diane_lloyd@kprdsb.ca

School Trustee School Board Vice- chairperson

Sarah Bobka
Tel: 289-356-2133
sarah_bobka@kprdsb.ca

School Trustee

Cathy Abraham
Tel: 905-987-1833
cathy_abraham@kprdsb.ca



Meet the Staff

The staff of Dr. Emily Stowe are extremely skilled and dedicated. Each one of them brings special talents and interests to their teaching, thus enabling us to offer strong academic and varied co-curricular programs.

Primary Division

Kim McDonald	JK/SK	ECE Kate Potrykus
Andrea McCaffrey	JK	
Sarah Steffler	JK/SK	ECE Chantelle Renaud
Nancy VanAlebeek	Grade 1	
Kevin McCarthy (until Oct. 19 when Mrs. Szmyr returns from mat leave)	Grade 1/2	
Carlie Harding	Grade 2	
Kelly Brouwer	Grade 3	
Terri Johnston	Grade 3	

Junior/Intermediate Division

Candace Murru	Grade 4
Mark Denney	Grade 4/5
Matthew Fulford	Grade 5/6
Holly James	Grade 6
Karen Papaleo	Grade 7/8
Kelly Luke-Hewitt	Grade 8

Core French

Joseph Tshibuabua (referred to as Monsieur Joseph), Grades 6, 7/8 and 8
Amy Jackson, Grades 4, 4/5, 5/6

Special Education Resource Teachers

Stephen Harper
Amy Jackson

Planning Teachers

Jordan Box
Dan Roberts (Music)
Amy Jackson

Support Staff

Nikki Dubroy
Tina Lalonde
TBD
Educational Interpreter

Child and Youth Care Worker
Educational Assistant
Two Supervision Educational Assistants
Meghan Parker

Custodial Staff

Donna Colpitts
Brad Colpitts

Head Custodian
Night Custodian

Administrative Staff

Anne Leggo
Lorena Haley-Twiss

Administrative Assistant
Principal

Character in the School

September's Character Attribute

Initiative

I am eager to do what needs to be done without being prompted by others. I seize opportunities and willingly take the steps necessary towards achieving a goal.



Bell Times

8:25 AM	Schoolyard Supervision
8:40 AM – 10:40 AM	Instructional Time
10:40 AM – 11:20 AM	First Nutrition Break
11:20 AM – 1:00 PM	Instructional Time
1:00 PM – 1:40 PM	Second Nutrition Break
1:40 PM – 3:00 PM	Instructional Time
3:00 PM	Dismissal from School



Students are only attending three days the first week for us to have a safe entry to school for all concerned. **Regular school hours are in effect.** This will allow students to become used to arriving and going straight to their lines, to put on their masks before entering the school, disinfect their hands, follow paths for walking in the school, find where to keep their belongings and routines for dismissal. Once each group has had two days to become used to their new routines and environment, **they will come together as a full class on the third day. AFTER THIS STAGGERED ENTRY WEEK, STUDENTS WILL ALL ATTEND, EVERY DAY.**

Last name	First day	Second day	Third day
A – K	September 14	September 16	September 18 th -all in
L – Z	September 15	September 17	

Please note that students will not be permitted to leave the building to go home for lunch this year. We thank you in advance for your understanding. Please be sure to send students with ample food for both breaks. Parents of primary students are encouraged to take anything out of wrappers that you think students might need help opening, as helping students to open these poses another health risk.

Entry and Dismissal

We are asking parents to have students arrive promptly for the 8:40 a.m. bell to line up. Please communicate to your children that there will be no play on the yard at all, and that they will be expected to line up every morning, remaining physically distanced and will enter the school in a staggered fashion. We expect this to take some time, as we will be very careful to enter the building safely. Masks are required to enter the building and sanitizing hands upon entry will be a norm.

When students from grades 1-8 arrive, they will stay to their right (when facing the school), following the arrows, making their way to their line up. Kindergarten parents are invited to take their children to the Kindergarten gate that indicates their teacher's name and line up with their assistance. We ask that when you are facing the school, that you do not use the left-hand path, around the Kindergarten area, to go to the yard, as we are trying to at least walk the path in one direction and not come into contact with others. We are reserving this area for kindergarten drop off only. Mrs. Steffler's class will enter early at 8:25 a.m. We will experience a staggered exit to keep students safe while exiting the building. Mrs. Steffler's class will leave at 2:40 p.m., followed by the other two kindergarten classes. We will start to dismiss classes one by one at 2:50 p.m., starting with Mrs. Brouwer, Mrs. Van Alebeek, Mrs. Luke-Hewitt and Mr. Fulford. Please arrive a little early if you are meeting your child at dismissal. **No students will enter through the primary hall at the Y doors or be dismissed through the front door this year.** They will exit as they would for recess, and make their way from the yard, or to the front of the building for dismissal. If you are meeting your child, please choose a spot at the outermost perimeter of the yard to be distanced from our students.

For the first day, in order to keep walking traffic moving, we ask that you do not take pictures at the school. Kindly do this before arrival at your own home. This also discourages gatherings of children to be in photos. Thank you for keeping us all safe!

Recess

Recess schedules have been altered so that half of the student population will go out to a designated area on the yard, and the other will stay indoors to eat, then switch. Students will have a designated area on the yard for them to play in.

Lunch

Please send your child with adequate food for lunches and breaks and all required items, as no student will be leaving the property during the day. **Daily drop offs of lunches will not be permitted.** The hot lunch program as well as our nutrition program are on hold, so it is extremely important that you ensure your child has enough food to last them the entire day. Also please be sure to include extra forks and spoons in plastic baggies in your child's backpack so that they do not need to leave the class and ask for one at the office. **All students will need a water bottle. Water fountains will be closed, but water filling stations are available.**

Shoes

Presently, we are asking students to only wear one pair of shoes. We will wait on indoor shoes. Send your child wearing running shoes so that they may participate in gym outdoors. The gym, library and computer labs are closed to students at this time. If it rains and students require rainboots, send the shoes in their bag, and we will manage. Otherwise, runners only please.

Outbreak Protocol

Part of Board Protocol for action and reporting for students and staff with confirmed or suspected Covid-19 states:

- (a) Staff or students who become ill while at school (with COVID symptoms or other illnesses that are not common to the individual, i.e. allergies, migraines) are to be removed from the classroom immediately and sent home. Students will be moved to a designated isolation room in the school until they can be picked up by a parent/guardian.
- (b) The Principal will recommend the staff or parent/guardian seek medical advice and/or seek advice from the public health unit to discuss their symptoms, and update them regularly as to their status.

Please note that any child with symptoms of COVID-19 that are not allergy related will be sent home. Do not send your child to school if he/she is sick.

*This protocol receives updates. Please double-check at www.kprschoools.ca

EMERGENCY MEDICAL PLANS

If you have not already done so, please notify the office of any medical conditions your child may have or update the plan from last year. If your child requires the use of medications while at school, please contact the office ASAP to discuss the required medical info package.



Crossing Guard Information

Students who walk to and from school are reminded of the importance of walking across the street with the crossing guard. Now more than ever, we should be encouraging students to walk to school, easing the congestion of cars in our parking lot. It is essential that we continue to use our crossing guards in order to keep everyone safe at busy intersections. As students are no longer permitted to leave the school property during break times, crossing guards are no longer required during those times.

In front of school

8:20-8:40

2:55-3:15

Claret/Prestonvale

8:20-8:40

3:00-3:20

Whittaker/Robert Adams

8:10-8:40

3:00-3:30

No Dogs



For the safety of our children please do not bring your dogs on school property, especially during entrance and dismissal times. Thank you for your support!

Parents/Visitors to the School

KEEP OUR SCHOOL COMMUNITY SAFE

VISITOR PROTOCOL

Visitors to the school are by appointment only or for urgent reasons.
Please follow these steps when entering the building:



Wear a mask



Sanitize your hands



Practice physical distancing



Sign in at the office



Help Stop the Spread of COVID-19
www.kprschools.ca

Unfortunately, parent volunteers will not be permitted for the time being. Visitors to the school, **including parents**, must now make an appointment to enter the building. There will be no exceptions. Please follow proper protocol. If you do have an appointment, you will be required to sign in, addressing a number of questions regarding COVID-19, whether you have been ill, out of the province, etc. **Please try to bring a pen into the building with you to sign in.** Anyone who enters the building is required to wear a medical grade mask inside the school. You are permitted to wear your own mask coming into the building, but if it is a non-medical grade mask, you will be given a medical grade mask upon signing in.

Edsby

Our primary tool for communication between parents and teachers will be EDSBY this year. Invitations will be sent from time to time to your email, if you have not yet activated your account. A handy parent sheet is attached to this newsletter with guidance about setting up your account. Likewise, School Messenger will be utilized to a great extent this year to forward newsletters and important communications from the office. It is therefore important that your email address is accurately on file. If you do not see emails from us, and they are not showing up in your junk/spam folder, please be sure to contact the office to confirm we have your current information. See the attached documentation regarding School Messenger Texting.

Picture Day

Scheduled for Friday, September 25th. Retakes on November 4th.
More information about picture day will follow.



Website/Twitter



Be sure to check out our school website! Follow us on Twitter too! Keep in the know with what's happening and stay in the loop. Our school website can be found at <https://emilystowe.kprdsb.ca/> and should be the first point of access for our school community. If you need to email a staff member, please refer to the Staff Directory tab of our school website for all staff email addresses.

Nut Aware School

We have several students with life-threatening allergies. Please help us to keep our students safe by checking the ingredient list of any food items that are brought to school and avoiding all products that contain nuts, or have been processed in a facility with nuts. Thank you!



SOY BUTTER PRODUCT NOTIFICATION

To ensure that our students who are allergic to peanut butter feel safe and supported, we ask that all SOY BUTTER products are clearly labeled in student lunches with Student's name, Teacher, Soy Butter Product and Date (please see sample to right).

SAMPLE SOY BUTTER LABEL

Student's Name: _____

Teacher: _____

Soy Butter Product: _____

Student Agendas

Agendas are a valuable tool for helping with communication and organization. Students from grades 1-8 will receive an agenda to be used all school year to track activities and assignments and to communicate between home and school. Some teachers may not be using these this year and some will provide daily class time for students to fill out information from class. As you will read through the School Code of Conduct in the opening pages, you will see reference to items which are no longer applicable, such as lunch sign outs. Due to production deadlines, the agenda pages were created back in June.



Late Policy

Under the provisions of The Education Act, all children are required to attend school punctually on a regular basis. If late arrivals become a significant problem, the school is obligated to inform the parent and to take such steps as are required to ensure that the child arrives at school on time for class. Late arrivals also create disruption to the learning environment of others. When students are persistently late in arriving, therefore, parents will be contacted and a plan will be established in consultation with the Principal. We therefore ask for your assistance in ensuring your child arrives at school promptly and before the 8:40 a.m. bell. **This becomes even more important this year as we cannot clog up the entryway with students arriving late. It is a health and safety issue.** We would appreciate your cooperation in ensuring students are **not** late for school.

School Cash Online

To those of you new to our school, please be aware that any payments to the school are to be made through School Cash Online. The Board has directed that schools are to use School Cash Online as their primary source of fund collection. Please be sure to visit School Cash Online to register. There is a link on the school website to assist. Step by step instructions are also attached to this newsletter. Although there will be no field trips or special treat days such as popcorn, School Cash Online will likely not be used for many things this year, but if you have not registered, now would be a good time to do so in order that you are all set up.



Student Verification Forms

Typically we send home a Student Verification Form during the first week of school to ensure all contact and emergency information is accurate. The Board has indicated they are working on setting up an online portal for parents/guardians to review and change any information we have on file for you. We will let you know when we hear more on this.

Parking

Having students walk to school has health benefits and eases parking concerns. If you must drive your child to school, please obey the painted arrows showing the flow of traffic for our Kiss n' Ride area and be sure to follow the directions of any staff/student helpers wearing safety vests. Please be courteous to other parents/families by not parking your vehicle in the flow of traffic or behind other cars while in the parking lot. Remember, if you must park your car and exit your vehicle, please park in a designated parking spot or on the street. We ask that you do not block other cars.

The bus loop in front of the school is used for our Kiss n' Ride drop off in the morning and pick up at dismissal time. Please be reminded this is a FIRE ROUTE; the Fire Department and Bylaw officials periodically conduct inspections. If you exit your vehicle while parked in this fire lane you could be fined. If you need to park and exit your vehicle, please use one of the designated parking spots in the parking lot or park on the street obeying the traffic signs.

For parents who would like to drop off or pick up their child in the Kiss n' Ride loop, students are to exit their vehicle doors on the right-hand side closest to the school. Using the right-hand side of the vehicle is a safety measure as the left-hand side of the lane will continue to be a lane for cars exiting without stopping. Please remind your child if they are being picked up in the Kiss n' Ride lane to exit the school promptly after the dismissal bell to be respectful of those waiting behind in the line. For those individuals who require the use of the handicapped parking spaces, they will continue to be accessible. The left-hand lane must be kept open for emergency vehicles.

Kiss n' Ride student assistants will happily walk your JK or SK child to the Kindergarten area in the MORNING only. These student helpers will be guiding you to the front of the lane. Please observe the parking helpers by driving forward when requested.

Please note that due to COVID-19, Kiss n' Ride staff will no longer be opening and closing car doors. If your child is not able to do this on their own, please do not leave your vehicle at Kiss n' Ride, but rather park and walk your child up to the school.

Dr. Emily Stowe is a walking school, with no buses. We expect that most of our students will be able to arrive to school on foot.

Absence Reporting

At Dr. Emily Stowe, the safety of our students is first and foremost. Our Absence Reporting System allows you to report an absence 24 hours a day, 7 days a week at 1-844-434-8119 or register at studentabsence.kprdsb.ca or download the app (available through your app store). If your child arrives late, please remind him or her to report to the office on their way to class, so we can record that your child has arrived safely. Thank you!



Healthy Hunger

School lunches through Domino's Pizza and Subway will not be operating until further notice. Popcorn will not be available on Fridays either. We will keep you updated of any changes.



If you mention Dr. Emily Stowe before your items are scanned through, 10% of sales comes back to the school! Show your support for your school.

INFORMATION FROM THE BOARD

Violence Threat Risk Assessment

The KPR Board is committed to providing safe learning environments for all. When students behave inappropriately, principals use progressive discipline to change behaviour. When student behaviours pose a potential threat to safety or serious harm, KPR's Violence Threat Risk Assessment (VTRA) protocol helps principals take immediate steps to protect student well-being. While such incidents are rare, the VTRA outlines how we work with local police, mental health providers and community agencies to keep students safe. [Read more about the protocol](#), including notification requirements, in the Safe, Caring and Restorative Schools section of kprschools.ca. As always, student safety is our first priority. Should you have any questions, please speak with your principal.



ENCOURAGING YOUNGER STUDENTS TO WEAR MASKS



Together, we can help students become more comfortable wearing masks! Students in Grades 4 and up are required to wear non-medical face masks when indoors at school, while students in Kindergarten to Grade 3 are encouraged to wear masks in indoor spaces.

How Can Families Help Kids Wear a Mask?

- **Teach kids to wear masks properly.** Teach them how to put masks on and take them off, washing their hands before and after.
- **Encourage kids to personalize their masks.** If kids get to choose their own masks, they may be more likely to wear them. There are no-sew masks that are easy to make, with T-shirts, bandannas or socks. If you sew, kids could select the fabric for their masks. Kids can also draw or colour on most cloth masks.
- **Help make it fun.** With younger kids, introduce a sense of play. Kids can pretend to be a doctor or nurse while wearing their masks and “take care” of a stuffed animal or doll, or put masks on stuffed animals or other toys.
- **Practice.** As much as you can, give kids time to practice wearing their masks before they need to wear one at school. You can ask your child to practice wearing their mask while doing every day activities like riding in the car, watching a video or TV show, painting a picture, or playing board games or video games.
- **Explain the upside.** Focus on the good that masks can do and how everyone is doing extra things, like wearing a mask, to stop germs from spreading.

**Adapted from kidshealth.org*

Here are some fun videos about masks for younger children:

<https://youtu.be/iE6L-4tO-rs>

<https://youtu.be/a9QTxUkIE0w>

<https://youtu.be/sSOUx-7354I>

Here's a helpful video about wearing a mask properly from the Haliburton Kawartha Pine Ridge District Health Unit:

<https://www.youtube.com/watch?v=lc1mqyPC0po>



Help Stop the Spread
www.kprschoools.ca

SCREEN EVERY DAY BEFORE SCHOOL

KEEP OUR SCHOOL COMMUNITY SAFE



Do not come to school if...



You or someone you are in close contact with have travelled outside of Canada in the past 14 days



You have been in close contact with a confirmed case of COVID-19



You have any of the following symptoms

- Fever
- New or worse cough
- Shortness of breath
- Difficulty breathing
- Sore throat
- Headaches
- Diarrhea
- Unexplained fatigue/malaise/muscle aches
- Chills
- Runny nose/nasal congestion without known cause
- Nausea/vomiting
- Pink eye (conjunctivitis)
- Difficulty walking
- Abdominal pain
- Decrease or loss of sense of smell or taste
- Barking cough
- Difficulty swallowing
- Falling down often
- For young children and infants: sluggishness or lack of appetite

If you have any of these symptoms, do not come to school, and contact a medical professional for direction, or complete the Ontario government's online self-assessment for further direction: <https://covid-19.ontario.ca/self-assessment>



Help Stop the Spread of COVID-19
www.kprschools.ca

Instructions for School Cash Online are posted below.



SchoolCashOnline

For safety and efficiency reasons, *Kawartha Pine Ridge District School Board* would like to reduce the amount of cash & checks coming into our school. Please join the thousands of parents who have already registered and are enjoying the convenience of paying ONLINE! It takes less than 5 minutes to register. Follow these step-by-step instructions to begin to receive email notifications regarding upcoming events involving your child(ren).

NOTE: If you require assistance, select the *SUPPORT* option in the top right hand corner of the screen.

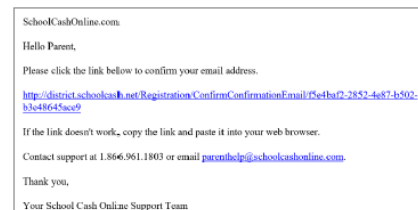
Step 1: Register

- If you have not registered, please go to the *School Cash Online* home page <https://kprdsb.schoolcashonline.com/> and select the "Get Started Today" option.
- Complete each of the three Registration Steps
**For Security Reasons your password, requires 8 characters, one uppercase letter, one lowercase letter and a number.*



Step 2: Confirmation Email

A registration confirmation email will be forwarded to you. Click on the link provided inside the email to confirm your email and *School Cash Online* account. The confirmation link will open the *School Cash Online* site prompting you to sign into your account. Use your email address and password just created with your account.



Step 3: Find Student

This step will connect your children to your account.

- Enter the School Board Name.
- Enter the School Name.
- Enter Your Child's First Name, Last Name and Birth Date.
- Select *Continue*.
- On the next page confirm that you are related to the child, check in the Agree box and select *Continue*.
- Your child has been added to your account.

Step 4: View Items or Add Another Student

If you have more children, select "*Add Another Student*" and repeat the steps above. 8 children can be added to one parent account. If you do not wish to add additional children, select "*View Items For Students*" option. A listing of available items for purchase will be displayed.

Edsby Parent Orientation and Sign-up

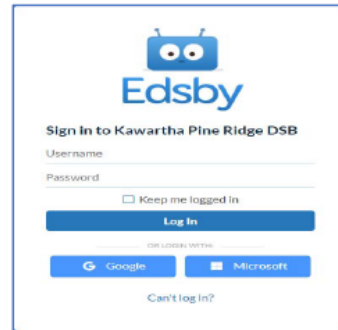
How to Register an Edsby Account

Upon receipt of your invitation from the school
Open an Internet Browser and navigate to kpr.edsby.com

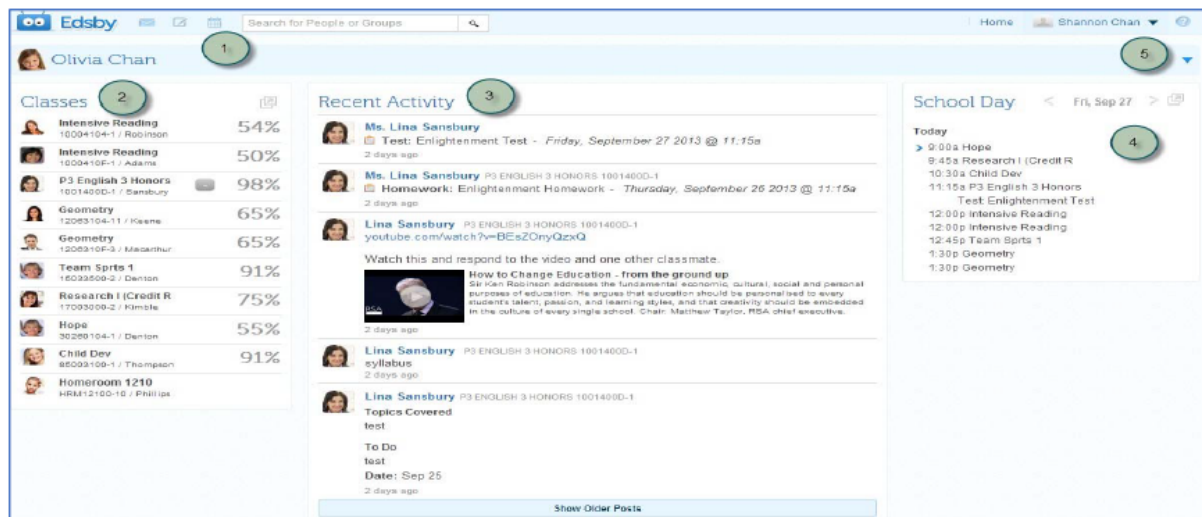
Username is your email account on file in office
Password is created first time you log-in

Forgot Your Password?

If you have an existing account and cannot remember your password
Click Can't log in and you will be able to re-set your password



Edsby Parent Homepage Tour

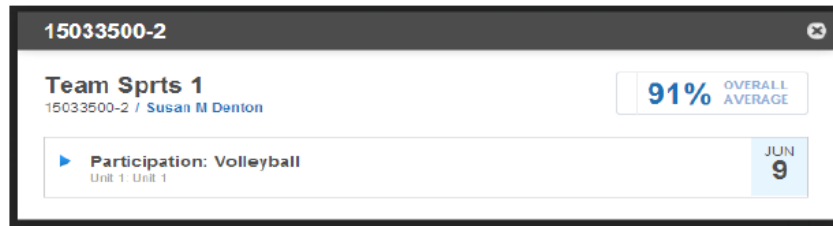
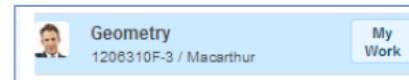


1. **Edsby Banner** - From here the message inbox, new message, and calendar can be accessed. Also, the "Edsby" logo will take you back to the parent homepage
2. **Classes** - Here you see a list of your child's classes. More details about specific assignments are also available here by clicking My Work
3. **Activity Feed** - The activity feed is a running list of everything going on in your child's classes. Assignments, Tests, Reminders, Video or Reading Links and other pertinent information will display here throughout the year
4. **School Day** - The School Day below the student name provides your child's schedule. Clicking the pop-out opens a larger calendar that displays all of their assignments, reminders and events
5. **Parent Dropdown** - By dropping down this menu, parents can change their profile information and logout of Edsby

O:\classsupport\Edsby\Parents\Parents intro.docx

How to Access Student Assignments

1. Left side of screen – student's classes are listed
2. Click My Work button
List of assignments will display for selected class
More details for each assignment, such as teacher's comments, can be found by clicking the blue triangle



How to Keep up with what is going on in each class

There are two places that provide information about what is going on in your child's class.

Activity Feed The activity feed provides a running record of assignments, tests, events, and other important class information for your child's classes. The feed stays in chronological order with the newest post at the top.

School Day / Calendar Pop-out

The School day view provides a student schedule as well as any overdue assignments. By clicking the pop-out button on School Day, a larger calendar opens and displays events and assignments.

How to Message a Teacher

1. Click View My Messages icon
2. Click Compose Message icon
New Message Screen displays
3. Type the teacher(s) name(s) that you wish to message in the "To" field
4. In the box below "Message" type the message to the teacher
5. Click "Add File" to add attachments to the message
6. Click "Send" to send the message to the teacher(s).



Edsby App for Mobile

Server is 'kpr'.

<https://edsby.com/help/parents/navigating-the-edsby-app-2/>

Can't log in?

Please contact School Office to verify required information for log in to Edsby *(correct email MUST be on file at the office)

Visit <https://edsby.com/>



Parents and Guardians

You can take advantage of our Text Messaging Service

KPRDSB utilizes the SchoolMessenger system to deliver text messages, straight to your mobile phone with important information about events, school closings, safety alerts and more.

You can opt into this free service* now just by sending a text message to 978338 with the message of “Y” or “Yes”. You will receive a text confirming your registration.

You can opt out of these messages at any time by simply replying to one of our messages with “Stop”.



SchoolMessenger is compliant with the Personal Information Protection and Electronic Documents Act, so you can rest assured that your information is safe and will never be given or sold to anyone.

Opt-In from your mobile now! Just send “Y” or “Yes” to now 978338.

*Terms and Conditions – Message frequency varies. Standard message and data rates may apply. Reply HELP for help. Text STOP to cancel. Mobile carriers are not liable for delayed or undelivered messages. See schoolmessenger.com/txt for more info.

September



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7	8	9	10	11	12
13	14 Last name A-K start	15 Last name L-Z start	16 Last name A-K	17 Last name L-Z start	18 ALL STUDENTS IN	19
20	21	22	23	24	25 	26
27	28	29	30			